

**TOWN OF DUNE ACRES  
COUNCIL MINUTES  
TUESDAY DECEMBER 16, 2008**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday December 16, 2008 at the Town Hall. Council President Louise Roberts called the meeting to order at 7:30 p.m., with Council Member John Sullivan, Council Member Jeffrey Swoger, Clerk-Treasurer William Nixon and Attorney Dan Whitten in attendance. Council President Louise Roberts opened the meeting with the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

Council Member John Sullivan moved that the minutes for the November 18, 2008 council meeting be approved as presented. Council Member Jeffrey Swoger seconded, and the minutes passed unanimously.

**FINANCIAL REPORT AS OF: November 30, 2008**

Porter Bank – Checking	\$86,260.79
Chase Bank – Savings	140,485.06
Record Balance	226,745.85

Council Member Jeffrey Swoger moved that the financial report be accepted. Council Member John Sullivan seconded, and the financial report was accepted unanimously.

**BREAK DOWN OF FINANCES AMONG FUNDS  
November 30, 2008**

<b>FUND</b>	<b>BALANCE</b>
GENERAL	\$ 101,794.11
MOTOR VEHICLE HIGHWAY	\$ 4,148.58
LOCAL ROADS & STREET	\$ 11,935.03
PARK & RECREATION	\$ 28,156.97
DONATIONS	\$ 12,002.73
CUMULATIVE CAPITAL IMPROVEMENT	\$ 159.73
CUMULATIVE CAPITAL DEVELOPMENT	\$ 6,508.36
CEDIT	\$ 7,091.50
LOCAL MAJOR MOVES	\$ 1,408.32
RIVERBOAT REVENUE SHARING	\$ 1,336.16
WATER SALE	\$ 44,740.52
PAYROLL	\$ (36.16)
CONSTRUCTION SECURITY DEPOSIT	\$ 7,500.00
	\$ 226,745.85

**PAYMENT OF CLAIMS:**

Council Member John Sullivan moved the claims for December in the amount of \$23,337.75 be approved. Council Member Jeffrey Swoger seconded and the motion passed unanimously.

## COMMISSIONERS REPORTS:

### MAINTENANCE:

Irv Call reported that the Town Hall outside large light was fixed with a new starter.

### ENVIRONMENT:

### ROADS: Mark Hull

Mark reported that the snowplow crews are tweaking the liquid calcium chloride/sand mix. Too much sand is being left on the roads. With the amounts of snow and ice already seen this season and the lack of salt, it will be some time before dry pavement is seen. Please slow and be patient.

## COMMITTEE REPORTS:

### DEER CULL:

Ray Tittle reported the town is full of deer this year. We are halfway through the season and at 60% of our quota of 50. There are 8 members on the committee and they would appreciate information on deer sightings.

## OLD BUSINESS

Coastal Grant Application – Jan Bapst introduced Dan Mason who prepared the Grant for the town. Jan showed the signage that will be displayed at the entrance to the bog. The resolution containing the 20 year maintenance clause will not be used. A packet containing all of the information will be forwarded to the Clerk-Treasurer's office. Council Member Jeffrey Swoger moved that the Council should sign the agreement, Council Member John Sullivan seconded and it was approved unanimously.

Heenan Property Donation – Town Attorney Dan Whitten reported that the deed was recorded on 12/16/2008 and a copy was being forwarded to the town for their deed file.

Water – The town council agreed to let the Water Sale fund resolution (which transferred funds to the General Fund) elapse on December 31, 2008. The \$51,080 will revert back to the Water Sale Fund. If these funds are needed temporarily for the General Fund in 2009, another resolution must be passed.

## NEW BUSINESS

2009 Salary Ordinance – Council Member John Sullivan moved that the 2009 Salary Ordinance be tabled until the town receives more information about the 2009 budget from the state. Council Member Jeffrey Swoger seconded and the motion was approved unanimously.

Council Member John Sullivan moved that the town approve an extension of their line of credit with Porter State Bank through 2009. Council Member Jeffrey Swoger seconded and it was approved unanimously.

In order to complete an Asset Review for the town, a policy containing all of the details must be approved. Clerk-Treasurer Bill Nixon read a proposed policy for the town to adopt. Council Member John Sullivan moved that the policy be approved, Council Member Jeffrey Swoger seconded and it was approved unanimously.

Council President Louise Roberts reported that there is soon to be a vacancy on the Plan Commission and three vacancies on the BZA. If anyone is interested, please contact a

Town Council Member.

Council President Louise Roberts read a list of the town accomplishments for the year 2008.

The meeting was adjourned at 8:20 p.m

CLAIMS FOR DECEMBER 2008		
<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Atha W. Belsha	Security Pay Period 11/1/2008-11/30/2008	\$ 1,514.48
	Annual Vacation Pay	\$ 140.16
David W. Kristophel	Security Pay Period 11/1/2008-11/30/2008	\$ 317.01
	Annual Vacation Pay	\$ 87.25
Philip A. Lepley	Security Pay Period 11/1/2008-11/30/2008	\$ 1,511.56
	Annual Vacation Pay	\$ 185.16
Terry R. Trout	Security Pay Period 11/1/2008-11/30/2008	\$ 724.03
	Annual Vacation Pay	\$ 96.44
Diane Bartley	Security Pay Period 11/1/2008-11/30/2008	\$ 1,340.42
	Annual Vacation Pay	\$ 154.78
Sherry A. King	Deputy Clerk-Treasurer Pay Period 11/1-11/30/08	\$ 695.43
	Annual Vacation Pay	\$ 113.75
Emily A. Cheek	Security Pay Period 11/1/2008-11/30/2008	\$ 860.16
	Annual Vacation Pay	\$ 128.25
Harold E. King	Maintenance/Security Pay Period 11/1-11/30/08	\$ 731.58
	Annual Vacation Pay	\$ 90.21
Garrett L. Tyrrell	Annual Vacation Pay	\$ 48.65
Electronic Federal Tax Payment System	Payroll Liabilities for Pay Period	\$ 2,208.54
Electronic Federal Tax Payment System	2008 Holiday Pay Liabilities	\$ 269.54
Indiana Department of Revenue	Payroll Liabilities for Pay Period	\$ 365.70
Indiana Department of Revenue	2008 Holiday Pay Liabilities	\$ 11.42
Atty. Dan Whitten	October, November, December Services	\$ 2,550.00
Nipsco	Electric at Mineral Springs & RT 12	\$ 14.81
	Electric at Clubhouse Dr. & Shore Dr.	\$ 10.21
	Gas/Electric at Town Hall - East Road	\$ 157.11
	Gas at Clubhouse	\$ 323.18
	Gas/Electric at Pump House	\$ 153.02
	Electric at Tennis Court	\$ 18.64
	Electric at 4 Shore Drive - Pump	\$ 28.20
	Electric at Security Office	\$ 128.94
Verizon	Phone/Fax/Internet - Clerk/Treasurer's Office	\$ 168.88
	Phones at Security & Maintenance	\$ 145.90
Nextel Communications	Security Mobile Phones	\$ 50.71
FerrellGas	Heating Fuel for Security Office	\$ 183.06
	Tank rental from 11/01/2008 - 10/31/2009	\$ 20.00
A.B.C. Burglar & Fire Alarm Corp.	Monthly Monitoring	\$ 30.00
Quill Corporation	Clerk/Treasurer Binders for 2009/Rubber Bands	\$ 119.34
	Clerk/Treasurer 2 HP Toners/Supplies	\$ 105.44
Louise Roberts	Reimbursement for 3 Flags	\$ 73.83
Chase Card Services	Menards - Michigan City-Thermometer - Security	\$ 19.86
Chase Card Services	Walmart - Clerk/Treasurer Supplies	\$ 28.38
Chase Card Services	Town & Country - Security - 8/\$25 Gift Certificates	\$ 200.00
Chase Card Services	AutoZone - Emergency Access Rd/ClubHouse	\$ 51.42

Chase Card Services	Holiday Inn - 1 night stay Keystone User Mtg.	\$ 41.48
Able Disposal	Commercial Hand pick-up Town Hall	\$ 33.29
Menards - Michigan City	2 - 150 Icicle Lights - Security Office	\$ 21.98
Menards- Portage	Motion Light - Town Hall/General Maintenance	\$ 68.55
Diane Bartley	Town Hall Cleaning	\$ 20.00
Brown Tire of Portage	Town Truck Maintenance	\$ 24.95
Tilden Enterprises, Inc.	2 Pails Calcium Chloride for Security Office	\$ 44.30
Ozinga Indiana RMC, Inc.	Calcium Chloride for roads - 275 Gallons	\$ 588.50
	11/18 - 12/6/08 Snow Plowing/Liquid Rd	
Jon's Tree Service	Salt/Sand	\$ 5,797.50
Sandy O'Brien	18 hours of Garlic Mustard work 10 - 11/2008	\$ 324.00
Jen Woronecki	9.5 hrs Garlic Mustard work w/Sandy O'Brien	\$ 90.25
Pinkerton Fuel & Lubricants	Fuel for Town Truck	\$ 107.50
TOTAL CLAIMS FOR 2008		\$23,337.75